

A decorative border of yellow stars with black outlines surrounds the central text. The stars are arranged in a rectangular frame, with one row at the top, one at the bottom, and vertical columns on the left and right sides.

# **TEMP SECRETARY**

**c£6.00ph +**

- Previous secretarial experience essential.**
- Knowledge of Microsoft Word and copy typing skills.**
- Minute taking advantageous.**
- Public sector opportunities.**
- Poss flexi hours available.**

**CITY CENTRE AND WEST BRIDGFORD**

**REF: JR-11.08**